

APPROVED DECEMBER MEETING MINUTES
MEETING MINUTES
DECEMBER 16, 2024

VILLAGE OF LYONS
212 Water St.
PO Box 175
Lyons, Michigan 48851
989-855-2125

The meeting was called to order by President Farrington at 6:00pm.
The Pledge of Allegiance was recited.

Formation of the roll was taken and a quorum was declared:

Roll Call:

Joe Farrington P Erin Randall P Jon Houserman P Chris Spearling P
Jennifer Spearling P Bernard Russell P Dan Scutt P

Staff Attending: Laura Schoenmehl (left early), Jennifer Sims P Lyndon Randall P

A quorum was declared.

Approval of Agenda: A motion was offered by Trustee Houserman, seconded by Trustee J. Spearling to approve the agenda. **Motion carried by voice vote.**

President's Report: President Farrington stated that he has received positive feedback about the speed tables since the last meeting. He thanked the Lyons DPW and Muir DPW for working together to clear the roads during the recent snow storms.

President Farrington presented Resolution 24-04 List of 2025/26 Officers and Committees. Motion was offered by Trustee Houserman seconded by Trustee C. Spearling to approve Resolution 24-04 as presented. Roll call vote conducted:

Trustee Houserman- yea
Trustee J. Spearling- yea
Trustee C. Spearling- yea
Trustee Randall- yea
President Farrington- yea
Trustee Scutt- yea
Trustee Russell- yea
7-yeas

Motion carried by roll call vote.

President Farrington presented Resolution 24-05 For Designation of Street Administrator as Chris Spearling. Motion was offered by Trustee Randall, seconded by Trustee Russell to approve Resolution 24-05 as presented. Roll call vote conducted:

Trustee Houserman- yea
Trustee J. Spearling- yea
Trustee C. Spearling- yea
Trustee Randall- yea
President Farrington- yea
Trustee Scutt- yea
Trustee Russell- yea
7-yeas

Motion carried by roll call vote.

President Farrington presented a list of 2025-2026 Council Meeting Schedule and Scheduled Holiday Village Closings 2025. President Farrington discussed additions to the holiday scheduled and proposed adding Martin Luther King Day, President's Day and Veteran's Day to the holiday schedule. A motion was offered by Trustee C. Spearling seconded by Trustee Randall to approve the list of holidays with additions and the Council Meeting Schedule as presented. **Motion carried by voice vote with Trustee Houserman voting no.**

Public Comments: Some general comments provided from a few residents concerning local matters.

Approval of the Previous Month's Regular Minutes: Trustee Houserman offered a motion to approve the previous month's minutes, seconded by Trustee J. Spearling. **Motion carried by voice vote, as presented.**

Approval of Accounts Payable: Trustee Houserman discussed the accounts payable report. Trustee Houserman offered a motion to accept the Accounts Payable Report, seconded by Trustee Russell. **Motion carried by voice vote, as presented.**

Approval of Accounts Treasurer's Report: Trustee Houserman discussed the Revenue and Expenditure report. Trustee Houserman offered a motion to accept the Treasurer's Report, seconded by Trustee Randall. **Motion carried by voice vote, as presented.**

DPW Report: Superintendent Randall reported that the roof on the DPW shop is complete and they are working on another bid to wrap the DPW building. Peerless Midwest rebuilt Well #1 and the DPW is done with leaves and brush for the year.

COMMITTEE REPORTS

Streets, Water/Sewer & Fire Committee: Trustee C. Spearling stated that there is a Paser Study in the packet. Jon Moxey from F & V Engineering reported on the Paser Study. He further commented on the phone call from MDOT regarding the speed tables and the misconception that was presented to MDOT regarding the speed tables. The matter has been cleared up with MDOT.

Trustee C. Spearling presented a quote from Consumer's Energy for a gas line for the lift station generator on Elizabeth Street. The quote is for \$8,939.81. Trustee C. Spearling offered a motion to approve the quote for \$8,939.81 from Consumer's Energy seconded by Trustee Houserman. **Motion carried by voice vote.**

Finance & Grants Committee: Chairperson Randall- nothing to report.

Ordinance Committee: Trustee Randall stated that the blight case has been closed. The property was cleaned up after the last Court hearing and the fines/fees have been paid.

Personnel Committee: Chairman J. Spearling stated that there was a committee meeting held to discuss a new part-time position for the office as a back-up role for the clerk and treasurer. Chairman J. Spearling offered a motion to approve the position and job description as presented, seconded by Trustee Houserman. **Motion carried by voice vote.**

Parks & Recreation Committee: Chairperson Russell stated he is still working on the kayak launch and updated Recreation Plan.

DDA: President Farrington reported on the update of the TIF Plan and the status update that was presented in the packet. The updated plan is currently with the Village Attorney for review and will be posted on the website once approved.

Events Committee: Chairperson Mason stated that the committee raised \$500 for Christmas by the River and Santa in Muir went well. They will be having their end of year meeting and there is discussion about a possible springtime event. Island Fest is set for August 7,8,9, 2025.

Council Comments: Trustee Houserman stated that the Events Committee had a really good year, including the Boy Scout projects. President Farrington commented on the community involvement. DPW Supervisor Randall commented on the testing of the siren.

Unfinished Business: None

Correspondence: None

New Business:

Trustee Houserman reported on the FOIA process. The Village reviewed other municipalities for reference. The Village has updated the FOIA process as discussed and approved by the Village Legal Counsel. Trustee Houserman offered a motion to approve the updated FOIA procedure and guidelines, seconded by Trustee J. Spearling. **Motion carried by voice vote.**

President Farrington discussed the Street Advisory Committee. This committee will consist of 5-7 Village residents that will volunteer their time and make recommendations to the Village Council for improvements to street/roads in the Village. The committee will conduct meetings under the Open Meetings Act. If residents are interested, they may leave their name and contact information, and President Farrington will be assigning members. Trustee Houserman offered a motion to approve the Street Advisory Committee, seconded by Trustee Russell. **Motion carried by voice vote.**

Adjournment: There being no further business, a motion was offered by Trustee Russell, seconded by Trustee Randall to adjourn the meeting at 6:56p.m. **Motion was carried by voice vote.**

Respectfully submitted by Erin Randall, Village Trustee