

APPROVED REGULAR MEETING MINUTES

August 19, 2024

VILLAGE OF LYONS
212 Water St, P.O. Box 175
Lyons, MI 48851

The meeting was called to order by President Joe Farrington at 6:00pm
The Pledge of Allegiance was recited.

Roll Call:

Joe Farrington-P, Jennifer Spearling-P, Max Darling-P, Jon Houserman-P, Erin Randall-P,
Bernard Russell-P, Rich Spaans-P

Formation of the roll was taken, and a quorum declared:

Staff Attending: Lyndon Randall-P, Laura Schoenmehl-P, Jennifer Sims-P

Approval of Agenda: Trustee Randall made a motion to amend the Agenda to include estimates for services in Unfinished Business and New Business, supported by President Pro Tem Spearling. **Motion carried by voice vote.**

PRESIDENT'S REPORT: President Farrington commented on the success of Island Fest and Michigan Works! extra temporary help for 6 weeks with the DPW crew.

GUEST SPEAKER: Jon Moxey, Fleis&Vandenbrink engineer for Tabor Street Project, said all is progressing well, with water main installed and pressure tested. Catch basins to be installed and storm sewer laterals possibly at same time. Working through traffic challenges to keep traffic flow as convenient as possible. Currently within budget and working toward speed tables when project complete. Attempting project completion prior to Trunk or Treat, Oct. 31.

Public Comment: President Farrington advised resident to contact the Liquor Control Commission for the State of Michigan regarding concerns about alcohol regulations on private/public property.

Approval of Previous Month's Regular Meeting Minutes July 15, 2024: Trustee Houserman made a motion to approve July minutes, supported by President Pro Tem Spearling. **Motion carried by voice vote, as presented.**

Approval of Current Month's Accounts Payable (\$44,056.69)

Trustee Houserman made a motion to approve, supported by Trustee Randall. **Motion carried by voice vote, as presented.**

Approval of Treasurer's Report

Trustee Houserman made a motion to approve Revenue & Expenditure Report and Comparative Balance Sheet for July 2024, seconded by Trustee Darling. **Motion carried by voice vote, as presented.**

DPW Report

Superintendent Randall reported on extra work completed for Island Fest, including memorials, pavillions and up town area. Trees trimmed, meter installations in process, water samples taken.

COMMITTEE REPORTS

Streets/Water/Sewer

- Chairman Darling mentioned galvanized gates installed at entrance to Helen Devore Park. Brush clean-up on Tabor and part of Irish Street hill. Rebuilt brush truck. Meter training for DPW staff ongoing and looking into after hours appointments with residents to facilitate work schedules.

Finance & Grants Committee

- Chairman Randall reported grants are coming available, but need to be shovel ready.
- Chairman Houserman said FY 2023-24 Audit completion due August 31. Gabridge & Co. (CPA/audit firm) progressed quickly since May, with only 3 citations noted and fiscally solvent. Village accepted audit and it will be posted on Michigan Department of Treasury website under Annual Audit. Ian Rees of Gabridge & Company will be speaking at Council Meeting next month (September 2024).

Ordinance Committee

- Chairman Spaans addressed request from caller interested in listing Air B&B's or other vacation rentals in Lyons in their online directory. No current ordinance for vacation rentals in place in Lyons at this time.
- Mentioned complaints and problem with many loose/stray cats in Lyons. Muir has problem as well.

Personnel Committee

- Chairperson Spearling reported on success of Michigan Works! youth worker that assisted DPW staff mostly with brush cleanup. Michigan Works! will contact the Village again next year with a different youth worker.
- Worked with three (3) young people assigned to Community Service for illicit acts of mischief.
- Chairman Houserman reported Health Insurance increase of 8.67%, effective 9/1/2024. Budget allowed for 11% increase. Employees pay 20% and may opt out of plan at their discretion. Chairman Houserman made a motion to approve 9/1/24–8/31/25 renewal, supported by Chairperson Spearling. **Motion carried voice vote.**

Parks & Recreation Committee

- Chairman Russell reported new grill plates in place and bolted/chained down.
- Jeff Helms not comfortable installing kayak launch, citing safety issue with handicap ramp too far out into water current. Need to check with DNR to move launch to another location, and may receive grant. Other sites considered, but would like to keep launch on the island. Need to remove **Kayak Launch** sign since deemed unsafe for current season.

Downtown Development Authority (DDA)

- DDA Meeting held August 15 and pleased to report a quorum for going forward: Sherrie Mason, Director, Lance Cherpes, Treasurer, Mattie Cook-Hildebrandt, Secretary. New business recreation fund recovered for DDA. Chairperson Spearling made a motion to approved Sherrie Mason for DDA Director with new members, supported by Chairperson Randall. **Motion carried voice vote.**

Events Committee

- Chairperson Sherrie Mason reported that Island Fest was a big success. Worked through few Food Trucks that blew some breakers. Foam party was a great success, along with face painting and rock painting that will plan to return next year. Planning Christmas by the River with remaining funds of \$1,400 in account.

Council Comments

- Trustee Darling thanked staff Council for continued diligence for success.
- Chairperson Mason thanked DPW for helping make Island Fest a success.
- Trustee Spaans mentioned possibility of having office personnel available for residents until 6:00 or 7:00pm on Wednesdays.
- President Farrington said next DDA Meeting scheduled for Wed., September 25 at 6:30pm at Lyons Bar.
- Two women from Historical Society plan to go through old Christmas items at DPW garage and repurpose vintage Christmas items for the museum.

Unfinished Business:

- With 4 estimates submitted, President Pro Tem Spearling recommended Gurney Mechanical LLC to replace existing air conditioning unit with comparable 16 Seer condenser and 3 year warranty at a cost of \$5,600. Gurney installed the unit in Muir. Recommendation supported by Trustee Randall. **Recommendation accepted by voice vote, as presented.**
- Redbeard PC Repair submitted estimate for 8 wireless cameras to replace outdated/nonfunctioning cameras for security at Helen Devore Park for \$4,323, all labor included. President Pro Tem Spearling made a motion to upgrade camera security system, supported by Trustee Houserman. **Motion carried by voice vote, as presented.**

Correspondence: Resident complaint addressed regarding removal of posts in Consumer's parking lot. President Pro Tem Spearling stated Consumers Energy advised removal of posts from in front of substation.

New Business:

- IT solutions company, VC3 highly recommended replacing outdated software with Office 365 upgrade and safety upgrade to email (migration) for increased protection from cyber attacks/viruses. Software licensing and installation cost is \$3,015, with a monthly fee of \$171 for continued VC3 monitoring and support. President Pro Tem Spearling made a motion to accept new software upgrades and services, supported by Trustee Houserman. **Motion carried by voice vote, as presented.**

ADJOURNMENT: A motion was made by Trustee Russell, seconded by President Pro Tem Spearling to adjourn meeting at 7:26pm. **Motion carried by voice vote.**

Respectfully submitted by Laura Schoenmehl, Village Clerk