

APPROVED November Meeting Minutes

MEETING MINUTES

November 15, 2021

VILLAGE OF LYONS

212 Water Street, P.O. Box 175
Lyons, Michigan 48851
989.855.2125 FAX: 989.855.2813

The regular Village Council meeting was called to order by Pro Tem Eavey at 6:01 pm.
The Pledge of Allegiance to the United States of America flag was recited.

The formulation of the roll was taken:

Roll Call:

Fred Charles	Ab	Max Darling	P	Kenton Eavey	P	Jon Houserman	P
Joe Farrington	P	Patty Priest	Ab	Bernard Russell	Ab		

Additional Personnel:

Ann Schueller	P	Lyndon Randall	Ab	Josh Dickover	Ab
Alison Irely	Ab	Teresa Rowley	P		

A quorum was declared.

Approval of Agenda: Trustee Farrington made a motion approve the agenda., seconded by Trustee Houserman. **Motion was carried by voice vote, as made.**

President's Report: No report

Public Comments: A resident asked why equipment accounts hadn't been cleaned up yet along with due to due from. Asked what projects we will be working on in the future.

Guest Speakers:

Scott Truman from Granger – Mr. Truman was present to discuss the two proposals that he had submitted for Lyons. After discussion was held, Trustee Houserman made a motion to approve the 10-year contract with Granger, seconded by Trustee Darling. **Motion was carried by voice vote, as presented.**

Kyle from STG was here to discuss any questions the council might have about their proposal to take over our web page, update it, keep it current, and possibly add convenient tabs such as pay on line. The Council thanked him and will take it into consideration when going to plan the budget for 22-23

Approval of the Previous Month's Regular Meeting Minutes: A motion was offered by Trustee Farrington, seconded by Trustee Houserman to approve October 18, 2021 regular meeting minutes with one correction. **Motion was carried by voice vote, as made.**

Approval of Current Accounts Payable: A motion was made by Trustee Houserman, seconded by Trustee Farrington to approve the Accounts Payable Distribution Report (10/14/21-11/10/2021) totaling \$30,177.57 Trustee Houserman explained the big item was our insurance renewal. **Motion was carried by voice vote, as presented.**

Approval of the Treasurer's Report:

Following comments and discussion, such as covid relief fund money that we have received half of \$42, 234.and is set up in a deferred revenue account. It's money that we have three years to spend

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it. It was agreed to earmark for the Tabor St project coming up in 2023. A motion was made by Trustee Houserman, seconded by Trustee Darling, to approve and accept the Revenue & Expenditure Report and Balance Sheet for the period ending October 31, 2021. **Motion carried by voice vote, as presented.**

DPW Report: Trustee Darling stated that they completed the water tower cleaning and that the guys hot patched with Muir. The department has been mowing and picked up brush.

COMMITTEE REPORTS

Streets, Water/Sewer & Fire Committee: Chairperson Darling
Chairman Darling reported that they had a meeting Wednesday morning with Badger for training for the meter program and billing program.

Finance Committee: Chairperson Houserman
Chairperson Houserman reported that the auditor from Gabridge has completed his field work. He is at a standstill until some reconciliations are complete. Still some entry's to be made. Vicki Helms has been in working with Teresa. Need to find out when we can get uncertified reports. Matt Holland is working on CVT report for December 1st. One thing that was discovered on the Do To and Do From there is a Do To from employees for health insurance. The insurance rate went up September 1st, employees are to contribute 20% of the cost thru payroll deductions. The employees' deductions didn't get adjusted so there is roughly a little over \$1,000 due from employees that didn't get collected. Teresa has gotten that corrected. There are only two employees involved. This needs to be cleaned up and resolved. After discussion it was decided that the Village would absorb this cost and write it off as a current year expenditure. Trustee Farrington made a motion For the Village to cover the cost, seconded by Trustee Houserman. **Motion was carried by roll call vote:** Max Darling – yes, Kenton Eavey – yes, Joe Farrington – yes, Jon Houserman – yes
Chairman Houserman stated he is very appreciated of the work that Teresa has done in a short time.

Ordinance Committee: Chairperson Russell
No report

Personnel Committee: Chairperson Farrington
Chairman Farrington reported that Kelli has left, awhile back she put in her two weeks' notice and she was generous with her time and put in a few extra weeks. We have posted a classified ad and have received a resume. In addition to that Chairman Farrington made a motion to approve the Employee Wage Supplement in the amount of \$200.00 across the board. Seconded by Trustee Darling. **Motion was carried by voice vote, as presented.**

Parks & Recreation Committee: Chairperson Priest – Trustee Darling reported that the kayak launch has been taken out as well as the port a johns.

DDA: Chairperson Irey – Absent Trustee Farrington reported that their next meeting would be on November 22nd at 6pm.

Events Committee: Chairperson Priest Trustee Darling reported for Chairman Priest. The street closing for Christmas by the River was presented. Trustee made a motion to approve said street closings, seconded by Trustee Farrington. **Motion was carried by voice vote, as presented.**

Unfinished Business: None

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Correspondence: The Veteran's Resource contacted the clerk asking permission to add a link to our web page. The link would help veterans who wanted to start their own small business. After discussion it was approved to let them.

New Business: None

Other Comments: Trustee Darling wanted to thank everybody for all the hard work they have been doing. And stated that hopefully by the end of December everything will be where it needs to be.

Adjournment: There being no further business, a motion was offered by Trustee Farrington, seconded by Trustee Houserman to adjourn the meeting at 7:20 p.m. **Motion was carried by voice vote.**

Respectfully submitted by:
Ann Schueller, Village Clerk