

2019, 07-29
DDA Special Meeting

Present: Max Darling, Fred Charles, Judy Darling, Alison Irey, Joe Farrington, Jon Houserman, Sue Houserman

Absent: Kenton Eaveyt Vanessa Mitchner

Meeting called to order at 10:03am

Motion to approve minutes from July 9, 2019 meeting by Max, 2nd by Joe, Motion passed.

Discussed DDA By-Laws from July 9, 2019 meeting, some minor additional changes are needed, mostly spelling.

Motion to approve by-laws, and re-submit, with corrections, by Max, 2nd by Jon. Motion passed.

Further discussion regarding Property/Community Development Grants offered for 2019 and considered at the July 9th meeting. Original authorization for 2019 grants was set at \$1,500, for up to five grants, with individual awards to be determined by DDA following the application period. Jon noted that, while the DDA provides such grants under that grant application criteria, the DDA may and does consider other allocation requests and needs during the year. For example, the DDA has allocated funds for such projects and activities as the Bandstand and Comfort Station work, Farm & Cottage Market, etc. which are apart from community grants. In review of the applications and allocation requests received earlier, only the Riverbank Treasures (\$230) and District Library (\$500) applications were clearly of a community grants nature = \$730. The Premium Tool allocation request (\$1,500) had been discussed for an extended time, related to a public safety/streets concern involving trucks entering/exiting the area. The Lyons Bar/Lyons Onbridge project request (\$1,400) timing coincided with the community grants period, but could be considered apart. Jon noted that the Lyons Village Council had approved a \$4,000 line item in its current FY 19-20 budget for the DDA's grants and other allocations/expenditures, and the Village Council does not approve individual grants/allocations (i.e., the DDA has discretion to expend funds so long as within the authorized total budget line item (currently \$4,000) total and DDA's purpose. With \$4,000 authorized, and grant applications (\$730) and other funding allocation requests (\$2,900) totaling \$3,630, it had been determined to support all four subject to disbursement upon completion and documentation of the projects.

Motion by Jon, 2nd by Fred to again approve at least four projects for a total of \$3,630. 5 in favor, 2 (Joe & Alison) abstained. Motion passed. Community grantees to be advised in notification letters that additional DDA funds may be available if they wish to apply to DDA for consideration of other projects at a later date during the year.

Joe explained about the Annual Report (From MI Dept. of Treasury). It's an online form that Jon suggested Joe contact either another DDA, or the County offices, (Treasurer and Equalization)

related to some of the information, and then get assistance from the Village's CPA firm for completing and filing the report by it's due date. Joe will follow up on suggestions. Jon motioned to adjourn, Max 2nd. motion passed. Meeting adjourned at 10:40am

Next regular scheduled meeting is: Tuesday September 10, 2019

Judy Darling, Secretary