

**APPROVED Meeting Minutes**

**MARCH MEETING MINUTES**

March 20, 2017

**VILLAGE OF LYONS**

212 Water Street, P.O. Box 175  
Lyons, Michigan 48851  
989.855.2125 FAX: 989.855.2813

The meeting was called to order by President Fred Charles at 6:00 pm.  
The Pledge of Allegiance to the flag was recited.

The formulation of the roll was taken:

**Roll Call:**

Fred Charles P Max Darling P Kenton Eavey P Joe Farrington P  
Jon Houserman P Cassandra Keller P Bernard Russell P

**Also Attending:**

Garth Gorby P Doreen Gould P Vicki Helms P Mike Pawlowski Ab  
Bryon Bennett P

A quorum was declared.

**Approval of Agenda:** A motion was offered by Trustee Darling, seconded by Trustee Farrington to approve the agenda, as written. **Motion was carried by voice vote, as written.**

**Public Comments:** none

**Guest Speaker:** none

**Approval of the Previous Month Regular Minutes:** A motion was offered by Trustee Darling, seconded by Trustee Keller to approve the previous month regular minutes as written. **Motion was carried by voice vote, as written.**

**Approval of Accounts Payable:** A motion was offered by Trustee Houserman, seconded by Trustee Darling to approve the Current Month Accounts Payable Distribution Report totaling \$15,492.81 from 2/13/17 through 3/24/17, (only approving accounts payable, not the last fiscal year expenses). **Motion was carried by voice vote, as presented.** A motion was then made by Trustee Houserman, seconded by Trustee Russell to approve the removal of \$1,039.50 from FY 16/17 expense, add to the new FY 17/18 expense and to the FY 17/18 budget. **Motion was carried by voice vote.**

**Approval of the Treasurer’s Report:** Treasurer Gould provided a written report and noted the auditors from Gabridge and Company will be here May 17, 18 and 19th. A motion was offered by Trustee Houserman, seconded by Trustee Darling, to approve and accept the Treasurer’s expenditure/revenue report and balance sheet dated February 28, 2017. **Motion was carried by voice vote, as presented.**

**President’s Report:** President Charles reported that between Trustee Farrington, Trustee Keller, Trustee Eavey and himself they had three attend each training for “Best Practice, 4,5,&6” and “CIP” (Capital Improvement Planning). They will try and attend “Best Practice 1,2,&3” when it becomes available again. President Charles said when trees come down during a storm or by the village DPW, the property owner has the option of keeping the wood first. A reminder that the Area Meeting is at the Muir Village office March 27<sup>th</sup>, 7-9 pm.

**DPW Report:** Garth Gorby,

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DPW Superintendent Gorby provided a written report.

### **COMMITTEE REPORTS**

#### **Streets, Water/Sewer & Fire Committee:** Chairperson Darling

Chairperson Darling brought up the Street projects they want to do in 2017. A motion was offered by Trustee Darling, seconded by Trustee Houserman to approve the Ionia County Road Commission agreement for the Street project in the amount of \$68,138.00. **Motion was carried by ROLL CALL vote:** Max Darling-yes, Kenton Eavey-yes, Joe Farrington-yes, Jon Houserman-yes, Cassi Keller-yes, Bernie Russell-yes, and Fred Charles-yes. A motion was offered by Trustee Houserman, seconded by Trustee Russell, to approve the 2017 Major Street Projects adopted in the amount of \$68,138.00. **Motion was carried by voice vote.** Trustee Russell added that the new tanks for the fire department were in. They were budgeted in FY 17/18.

**Finance Committee:** Chairperson Houserman has nothing at this time.

#### **Ordinance Committee:** Chairperson Darling

Chairperson Darling noted the contract for lawncare from last year has expired. After discussion, a motion was offered by Trustee Darling, seconded by Trustee Eavey to approve the 2017 Contract for Lawn Service with AP Lawncare from March 1, 2017 – February 28, 2018. **Motion was carried by voice vote.** There was some discussion about the junk vehicles in the Village and there will be letters sent to address them. Trustee Russell stated that the vehicles at the Chrysler Plant are getting moved out.

#### **Personnel Committee:** Chairperson Farrington

Chairperson Farrington explained the changes on the 3/8/2017 Employee Compensation Plan. A motion was offered by Trustee Farrington, seconded by Trustee Keller to accept the FY 2017-2018 Employee Compensation Plan – Wages & Work Schedule dated 3/8/2017. **Motion was carried by voice vote.** Chairperson Farrington introduced Chris White. A motion was offered by Trustee Farrington, seconded by Trustee Keller to appoint/approve Chris White as new DPW superintendent starting March 21, 2017. **Motion was carried by voice vote.**

#### **Grants Committee:** Chairperson Russell

Chairperson Russell turned the floor over to Trustee Eavey. Trustee Eavey noted there was a ICE grants meeting with Fleis & Vandenbrink on Friday March 17, 2017. The village will have to match the grant amount by 10%. We have received a proposal for Preparation of MEDC ICE grant Application from Fleis & Vandenbrink. After discussion, a motion was offered by Trustee Eavey, seconded by Trustee Russell to approve the proposal in the amount of \$4,900 from Fleis & Vandenbrink. **Motion was carried by ROLL CALL vote:** Kenton Eavey-yes, Joe Farrington-yes, Jon Houserman-yes, Cassi Keller-yes, Bernie Russell-yes, Fred Charles-yes, and Max Darling-yes.

#### **Parks & Recreation Committee:** Chairperson Keller

Chairperson Keller said they handed out 250 Park fliers at Expo. Chairperson Keller said she has been rewriting the Rec Plan and is almost done. After discussion, a motion was offered by Trustee Eavey, seconded by Trustee Darling to approve Trustee Keller to rewrite the Rec Plan. **Motion was carried by voice vote.**

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**DDA:** Chairperson Bennett

DDA Chairperson Bennett let council know the Bridge Street Pavilion rental fees would be waived for nonprofit organizations. He also asked council to approve the application. Trustee Farrington suggested a credit card number be held with each pavilion rental application for any damages. After discussion, a motion was offered by Trustee Keller, seconded by Trustee Houserman to accept the DDA pavilion application as is. **Motion was carried by voice vote, and was opposed by Trustee Farrington.** Chairperson Bennett said at the DDA budget meeting they discussed Comfort Station repairs, landscaping, make mill race nice looking/consumers right of way, etc. There are no plans for Property Development Grant this year and the DDA would like to use that money towards the repairs at the Comfort Station. He said there are two name plates at the Veteran's memorial that are incorrect and need to be fixed and replaced.

**Events Committee:** Cassondra Keller

Trustee Keller noted Bryon Bennett has stepped down as an Events board member. A motion was offered by Trustee Keller, seconded by Trustee Darling to accept Maria Santoro as Vice Chair and Judi Rowland as Secretary. **Motion was carried by voice vote.** Trustee Keller said they handed out 300 Events fliers at Expo. Trustee Keller let council know Mom Share's "Take a kid Fishing" is on June 11<sup>th</sup> and asked council if they could have free camping on the Island. A motion was offered by Trustee Eavey, seconded by Trustee Russell to approve free camping June 10, 2017 for MomShare event on the Hazel DeVore Park Island. **Motion was carried by voice vote.** Trustee Keller let council know the Village Wide yard sales will be August 18<sup>th</sup>, and 19<sup>th</sup>. They will not be during the Island Fest.

**Unfinished Business:** Lyons/Muir Collaboration

President Charles noted that Trustee Houserman, Trustee Eavey and himself met with attorney Dave Stoker and Tim Perrone from Cohl, Stoker, Toskey & McGlinchey P.C. Trustee Houserman summarized the legal feedback received regarding Muir's proposal and collaboration options. After a lot of discussion, a motion was offered by Trustee Farrington, seconded by Trustee Russell not to take action on the Muir proposal regarding consolidating Lyons/Muir Village. **Motion was carried by voice vote.**

**Correspondence:** Copy of Newspaper clipping

Trustee Darling explained the possible cost of police presence in the Village could be \$37.31 p/hr as seen in the clipping for Boston Township and Clarksville. This is information and can be discussed at a later time.

**New Business:** none

**Other Comments:**

Trustee Eavey brought up discussion about how far behind utility bills are by the time a resident's water is shut off. Trustee Keller suggested they do background checks on all Events board members.

**Adjournment:** There being no further business, a motion was offered by Trustee Russell, seconded by Trustee Keller to adjourn the meeting at 8:31 p.m. **Motion was carried by voice vote.**

Respectfully submitted by:  
Vicki Helms, Village Clerk