

APPROVED Meeting Minutes

OCTOBER MEETING MINUTES

October 16, 2017

VILLAGE OF LYONS

212 Water Street, P.O. Box 175
Lyons, Michigan 48851
989.855.2125 FAX: 989.855.2813

The regular village council meeting was called to order by President Charles at 6:00 pm.
The Pledge of Allegiance to the flag was recited.

The formulation of the roll was taken:

Roll Call:

| | | | | | | | |
|---------------|---|------------------|---|-----------------|----|----------------|---|
| Fred Charles | P | Max Darling | P | Kenton Eavey | P | Joe Farrington | P |
| Jon Houserman | P | Cassandra Keller | P | Bernard Russell | Ab | | |

Also Attending:

| | | | | | | | |
|-----------------|---|-------------|---|------------|---|---------------|----|
| Doreen Gould | P | Vicki Helms | P | Stub White | P | Bryon Bennett | AB |
| Joshua Dickover | P | | | | | | |

A quorum was declared.

Approval of Agenda: A motion was offered by Trustee Darling, seconded by Trustee Keller to approve the agenda, as written. **Motion was carried by voice vote, as written.**

Public Comments:

Mark Schneider from Premium Machine asked about his property tax bill. President Charles said we are waiting for the Village attorney to let us know.

Susan Craft brought left over water bottles from the Well Head Protection Program at Twin Rivers Schools. She also asked us to post a flyer for the Lyons Library.

Guest Speaker: none

Approval of the Previous Month Regular Minutes: A motion was offered by Trustee Keller, seconded by Trustee Darling to approve the previous month regular minutes. **Motion was carried by voice vote, as written.**

Approval of the October 2, 2017 Special Minutes: A motion was offered by Trustee Houserman, seconded by Trustee Eavey to approve the October 2, 2017 special minutes amending the spelling of Cassie to Cassi. **Motion was carried by voice vote, as amended.**

Approval of Accounts Payable: A motion was offered by Trustee Houserman, seconded by Trustee Farrington to approve the Current Month Accounts Payable Distribution Report totaling \$52,501.88. **Motion was carried by voice vote, as presented.**

Approval of the Treasurer's Report: Treasurer Gould reported that Village Property Taxes were collected at 112.91% of budget and we are still waiting for the Delinquent Taxes from the County. A motion was offered by Trustee Houserman, seconded by Trustee Darling, to approve and accept the Treasurer's expenditure/revenue report and balance sheet dated September 30, 2017. **Motion was carried by voice vote, as presented.**

President's Report: President Charles said the Village is trying to get all the mandatory waters connected. He will have more next month, regarding the DDA President position. President Charles said Mark from Premium Machine asked if council could remove the tree on the east end of the parking lot. There was discussion about where Premium could put in a driveway to

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King St. Trustee Houserman asked Mark Schneider what the cost would be to put the driveway in south of the tree and Mark said he could get an estimate.

DPW Report: Stub White

Superintendent White covered the DPW report. The kayak launch will be scheduled to come out soon. There will be some line striping done this fall also.

COMMITTEE REPORTS

Streets, Water/Sewer & Fire Committee: Chairperson Darling

Chairperson Darling said there are still six (6) that need to be hooked up to Village water, and they are getting billed the flat rate. President Charles asked that letters be sent to residents that are putting their leaves in the street.

Finance Committee: Chairperson Houserman

Chairperson Houserman informed council that he and the office staff met with the auditor regarding the trash accounts and some accounts will be changing based on the meeting. Chairperson Houserman noted the Michigan Municipal League, Liability & Property Pool renewal was enclosed in the packets. After discussion, a motion was offered by Trustee Houserman, seconded by Trustee Farrington to approve the MMLLPP renewal. **Motion was carried by voice vote.**

Ordinance Committee: Chairperson Darling

Chairperson Darling informed council there is a travel trailer/camper beside a house that had water running to it. There is an ordinance against this. This needs to be addressed.

Personnel Committee: Chairperson Farrington

After discussion a motion was offered by Trustee Farrington on the revised 2017-2018

Employee Compensation Plan – Wages & Work Schedules, seconded by Trustee Darling.

Motion was carried by voice vote. After discussion, another motion was offered by Trustee Farrington, seconded by Trustee Houserman to approve the DPW Summary of Wages & Fringe Benefits adding when the employee is eligible for health insurance. **Motion was carried by voice vote.** A motion was offered by Trustee Farrington, seconded by Trustee Houserman to approve Joshua Dickover as our new DPW Worker effective 10/16/17. **Motion was carried by ROLL CALL vote:** Max Darling-yes, Kenton Eavey-yes, Joe Farrington-yes, Jon Houserman-yes, Cassi Keller-abstain, and Fred Charles-yes. Trustee Houserman wanted to recognize the work that Stub has been doing and suggested a rate increase. After discussion a motion was offered by Trustee Houserman, seconded by Trustee Farrington to increase Stub to a Step 2 pay rate effective this pay period (beginning October 16th). **Motion was carried by voice vote.**

Grants Committee: Chairperson Russell - Absent

Trustee Houserman suggested Clerk, DPW Superintendent and himself check out the Passport Program.

Parks & Recreation Committee: Chairperson Keller

Chairperson Keller said they are prepping for winter in the parks.

DDA: Chairperson Bennett - Absent

Events Committee: Cassandra Keller

Chairperson Keller said the Touch a Truck event went good and they are planning Christmas by the River for December 14th.

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Unfinished Business: none

Correspondence: none

New Business:

Trustee Eavey informed council a new postage machine will be installed soon. The current one is obsolete.

Other Comments: none

Adjournment: There being no further business, a motion was offered by Trustee Darling, seconded by Trustee Keller to adjourn the meeting at 6:40 p.m. **Motion was carried by voice vote.**

Respectfully submitted by:
Vicki Helms, Village Clerk